

CAPRICORN COAST LANDCARE GROUP INC.

PO Box 727 Yeppoon Q4703

Annual General Meeting October 22nd 2017

EnviroLink Office, John Street, Yeppoon

MINUTES

Meeting Opened: 11.05am.

Present: Robert Clegg, Maureen McMartin, Rhonda Truscott, Malcolm Wells, Raymond Hansby, John & Fran Rivory, Clyde & Janet Schipke, Ross & Glenda Healy, Rebecca French, Phil Esdale.

Apologies: Bob Truscott, Andrew Dinwoodie, Derek Maguire, Vicki Horstman.

Janet Schipke moved that these be accepted. Seconded by Robert Clegg. Carried

Welcome: Janet Schipke welcomed members and guests to the meeting. She paid tribute to past President Alby Wooler's long term commitment and attendance at CCLG meetings.

Previous Minutes: These were read by all. Ross Healy moved they be accepted as true and correct. Seconded Robert Clegg. Carried. No business arising from the minutes.

President's Report: Vice President & acting President Clyde Schipke acknowledged Alby Wooler's environmental work and dedication to CCLG over many years. It is important to keep Alby's legacy moving forward though a new direction and structure may be needed. Clyde touched on recently completed projects such as:

- Figtree Creek work supported by FBA
- Garden Stakes sales supported by Tanby Garden Centre
- Lions tree planting project at Emu Park state school
- Work with local Girl Guides and Scouts

Clyde acknowledged Janet's work as EnviroLink Coordinator as she often works above and beyond her job description and working hours.

Clyde moved that his report be accepted. Seconded by Rebecca French. Carried.

Treasurer's Report: Maureen tabled the auditor's report. The group is in a good financial position for a not for profit group. It was proposed by Maureen that report be accepted, the auditor's fee be paid & Johnsson & Tennant be retained as the group Auditor. Seconded Malcolm Wells, All in favour - Carried

Coordinator's Report: Janet presented her report summarizing the year's activities, funding 7 grants and activities of the EnviroLink office including:

AGM EnviroLink Coordinator's Summary Report 2017

EnviroLink Centre/CCLG sites

- Volunteers
 - Dave Higgins, Barry Wooltorton, Janice Millhouse, Derek Maguire, Ian Mercer, Erin Messenger, Clyde Schipke, Maureen McMartin
 - Working on 2 project sites (contract with FBA)
 - Office assistance (phone/messages, vacuuming, shredding, filing, sorting etc)
 - Assistance at events
 - Maintaining Alby's place for Brian and the boys
- EnviroLink Office –
 - Average 100 visitors per month
 - Office hours: 9am – 3pm, Monday to Thursday
 - Coordinator hours – 25 /week. 2-4 hrs a week are spent on project sites with vols.
 - Christmas closure: 23rd Dec 2016 – 9 Jan 2017
 - Facebook audience continues to grow (449, up 64 in last 6 months)
 - EnviroLink Newsletter monthly - mailing list of 198
 - Tools and equipment audit (Excel spreadsheet). Several tools and items relocated from Alby's shed (hazard fencing, stakes, Roundup, water cans, forks, spades etc).

- Office and shed tidied up, resources sorted/archived, re-arranged for more space
- Updated all information leaflets and display area
- 11 monthly Envirolink newsletters
- Plant of the Month giveaways and fact sheets (natives)
- Website update done in January 2017 but needs a total revamp, with .org.au domain similar to other env and landcare groups

Events / Educational activities

- Events
 - Rubbish Rumble (National Recycling Week) – 13 Nov 2016
 - Landcare Week/Weedbuster Week – at Library (4-8 September 2017)
 - 2 Urban Landcare Days – 21 Oct 2016; (2017 postponed to 2 Nov 2017)
 - Cleanup Australia Day – 5 March 2017
 - World Environment Day - Fig Tree Markets (4 June 2017)
 - 2 Great Northern Cleanup days – 23 Oct 2016, 17 Sept 2017
 - National Tree Day (Alby's Memorial Planting Day) – 29 July 2017
- Activities
 - Fig-tree Creek & Envirotrail weekly rubbish pickups
 - Bird and fish surveys (until Feb)
 - Weed eradication & planting – see Project section
 - Lions 100 Community threatened species' excursion with Emu Park SS to Cooberrie
 - Activities with guides and scouts (incl AGM presence and passport celebration)
 - Promotion through media releases, interviews and promos on Radio 4NAG, Cap Coast Mirror, Social media, web site, other groups'

Funding & grants

- Successful
 - FBA funds for Fig Tree Ck & Envirotrail \$41K (2016-17 completed)
 - LSC funds of \$15k for environmental services/ed events 2016-17 completed
 - FBA funds of \$16,627 for engagement events and Envirolink for 2017-2018 (NLP)
 - FBA funds of \$23,947 for project sites for 2017-2018 (Reef Programme)
 - EHP funds (CSA grant) \$6k for Fig Tree Mangroves Community Connections Project (clean-ups)
 - LSC funds \$7.5K for environmental services/ed events

No funding or grants unsuccessful or pending

Projects

- Contracted works
 - (FBA) Fig Tree Creek Landcare Rehabilitation site (last year of 2015-18 funding cycle): planting riparian area, weeding (morning glory, leucanea, guinea grass), watering, mulching, maintenance, reveg
 - (FBA) Envirotrail at Yeppoon SS: weeding (Singapore daisy, Shoebutton Ardissia, lantana), watering and maintenance of existing areas
 - (EHP) Fig Tree & Ross Creeks Mangrove Cleanup & Community Connections' Project: Involves 2 major community clean-ups (delivered GNCU) and 6 cleanups with Landcare vols
- Junior Landcare Passport Programme
 - weekly support given to Yeppoon & Taranganba SS's (ongoing)
 - Visits to 5 other schools for Weedbuster Week and National Tree Day
 - Activities with guides and scouts (incl AGM presence and passport celebration), PCYC vacation activity (Easter hols)
 - Tanby Garden Cnt – on-selling garden stakes (started by Jo K) and donating proceeds back to Landcare. Stored at Alby's outside, no longer have capacity to store.

Membership

- New Members : 16
- General status
 - 158 members (78 are financial, 80 are not)

- Email reminders sent out in June to non-financial members (yielded 5 renewals); reminders in various newsletters
- Subscription rates remain unchanged (\$5 indiv; \$10 family; \$22 group, \$55 business)
- New membership flyer - June

Partnerships

- Groups
 - Fitzroy Basin Assoc, Livingstone Shire Council, Greening Australia, Capricornia Catchments, Emu Park Bush Care, WPSQ, Transition Capricorn Coast, Minimal Waste CQ, Capricorn Conservation Council, Friends of Lammermoor Native Gardens, Native Plants Capricornia, Qld Water & Land Carers, Landcare Australia, Birdlife Capricornia, GenYadaba, Planet Ark, Tangaroa Blue, GBRMPA, Tanby Garden Centre, Lions and Rotary Clubs, Keppel Coast Girl Guides, Yeppoon Scouts, 7 local schools, Glenmore High School, Radio 4NAG, Yeppoon Community Markets, 350.org Capricornia, Ecosure.
- Committees / Forums attended
 - Local Marine Advisory Committee (GBRMPA)
 - Environmental & Regulatory Taskforce Committee (LSC)
 - Fig Tree Creek Working Group
 - Community Centre User Group
 - Kinka Wetlands working group
 - Waste Reduction Round Table (State Govt)
 - Climate Change Forum (EHP)
 - Stakeholder Member of FBA
 - Stakeholder Member of Cap Catchments Inc
 - Plastic Bag Ban & CDS forum (Boomerang Alliance)

Janet moved that her report be accepted. Second by Ross H. Carried

Council Rep Report: No Livingstone Shire Council representative was in attendance.

General Business:

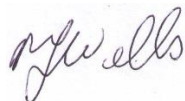
- Rebecca French talked to the group about the new National Landcare Program funding round opening later this year. There is no guarantee of funds even for the NRM’s so applications must be competitive.

Janet Schipke vacated the chair for Ross Healy to officiate elections.

POSITION	NOMINEES	NOMINATOR	SECONDER	NEW OFFICER
President	Malcolm wells	Maureen McMartin	Rebecca French	Malcolm Wells
Vice President	none			Vacant
Secretary	Robert Clegg	Janet Schipke	Malcolm wells	Robert Clegg
Treasurer	Maureen McMartin	Clyde Schipke	Raymond Hansby	Maureen McMartin

Positions were accepted and carried. A Vice President will be sought.

The meeting closed at 12.45pm



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CCLG President

13/11/17

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Date