

Capricorn Coast Landcare Group

Annual General Meeting

Location: Envirolink Office

Date: 23/11/20

Time: 5:42pm

Chair: Malcolm

Minutes: Erin

Meeting opened	5:42pm	
Attendees	Derek Maguire, Valerie Fisher, Laura Lubans-Bates, Ross Healy, Wendy Stephens, Mary-Anne Smith, Coral Rowston, Arthur Hunt, Rebecca French, Phil Esdale, Colleen Fagan, Malcolm Wells, Sabrina Burke, Lacey Spence, Erin Messenger	
Apologies	Kirsten Muir, Therese McCabe, Andrew Dinwoodie, (Jeanette and Stephen Hill potential members), Holly Claire Taylor, Andrea Friend, Ken Mason, Jean & Francoise Rivory, Maryanne Smith, Denise O'Keeffe.	
Minutes of previous Annual General Meeting	Read out by Sabrina & moved that the previous meeting minutes from October 2018 be accepted as true and correct. Seconded: Laura	
Business arising from previous minutes	A mobile handset has been donated by volunteers Cheryle and John Daly to replace expensive Telstra landline - to be activated soon.	
Correspondence	Postal mail: Wildlife Preservation Society QLD (WPSQ) mail, Ergon electricity account shared with Keppel FM paying 70%. Office of Fair Trading annual form (Lacey to submit with verified financial statement).	
Memberships/ Volunteers/Sponsors	New members 7 Graeme and Trish, Valery and Dale Weir, Coral Rowston, Peter Hoffmann, Wendy Stephens. Moved: Sabrina Seconded: Mary-Anne	
President's Report	See report below	
Coordinator's Report	<p>Current Worksites:</p> <p>Mon-Thurs - Envirolink Centre</p> <p>Tues & Wed mornings:</p> <ul style="list-style-type: none"> ○ Farnborough Dunes #1 & #2, soon #3 ○ Fig Tree Creek (Alby Wooler Park) ○ Bush Tucker Garden at Community Centre ○ YSP School Envirotrail ○ YSPS Junior Landcare (plus new Butterfly Garden) ○ RemVeg site at Information Centre Roundabout <p>Volunteers:</p> <p>NEW – Peter Hoffmann & Valerie Fisher.</p> <p>ONGOING - Mal, Don, Gary, Janice, Arthur, John & Barbara, Cheryl & John, Bobbie, Erin, Hilary, Dave, Tony, Derek, Graham.</p> <p>Current funded projects:</p> <ul style="list-style-type: none"> ● Communities Environment Fund extended till June 2021 (\$20,000) to run Envirolink Centre, print free information, create recycling station, upcycling workshop & continue offering free community talks, weeding & planting at AW Park, Envirotrail & Bush Tucker Garden, fencing supplies to continue fence at Dunes, 3 bus trips for school kids ● Drain Buddies year 2 (recently increased to \$3,130)- 5 audit events, litter campaign. ● FBA 'Caring for Our Creek' Fig Tree Creek project till June 2021 (\$16,500) ● Financial support for the above project from LSC NRM department (\$4,000) 	

- RLP grant for Farnborough Dunes 2020-2023 (\$18,005)
- Financial support for GNCU Nov 2020 & CUAD 2021 from LSC NRM Department (\$1,000 x 2)

Recently completed & acquitted grants:

- FBA Community Grant for Farnborough Coastal Dunes ended Sep '20 (\$16,500)
- Landcare Bushfire Recovery Grant Nest Box project with Birdlife Capricornia (\$10,032)
- Junior Landcare Pilot Trial (\$1,500)

Recurring meetings hosted or attended:

- Barleria repens Working Group
- Junior Landcare Pilot project meetings.
- Jack's Paddock management committee
- Collaborating with LSC and Jack's Paddock on Shady Lanes pilot site.
- Capricorn Conservation Council meetings in Rockhampton (have now stepped down as a general committee member).
- Great Barrier Reef Local Marine Advisory Committee
- **Livingstone Shire Council –**
 - Environment & Regulatory Taskforce
 - Fig Tree Creek Working Group

Other coordinator tasks:

CCLG admin & collect mail, grant applications & reporting, weeding/watering at above sites, collect + drop off refundable containers, Facebook page posts with Malcolm, press releases, Radio & TV interviews, info flyers, updating membership database & electronic filing, CDC office stats, paying invoices, comms with volunteers (18 currently), risk assessments, general communications, advertising & loans with other groups.

Christmas Envirolink office closure: Friday 11th Dec 2020 to Sun 17th Jan 2021. Moved: Sabrina Seconded: Erin

Treasurer's Report and Audit	The accountant Shanahan Swaffield Partners mistook our new AGM date, which meant that the verified financial statement would only be ready by Wednesday the 25 th of November and hence was not ready for presentation at the AGM.	
Financial business arising	Lacey provided a Treasury Report and gave a verbal financial update and held that the verified financial statement be sent once complete to the members. Members were invited to ask questions regarding the Treasury Report and query any income or expenditure balances. Ross moved that the Treasury Report be accepted, until verified financial statements were available. Seconded: Valerie. All in favour, carried.	
Nomination of new Management Committee members	The Chair Malcolm vacated for Ross Healy to officiate for member elections	

POSITION	NOMINEE	NOMINATOR	SECONDER
President	Malcolm Wells	Arthur Hunt	Valerie Fisher
Vice President	Ken Mason	Sabrina Burke	Phil Esdale
Secretary	Erin Messenger	Valerie Fisher	Ross Healy
Treasurer	Lacey Spence	Sabrina Burke	Rebecca French

	All in favour: Carried	
General Business	<ul style="list-style-type: none"> • Signwriting for the electric van to be decided after comments received from email following with description of the graphics. Before the end of December to qualify for Govt asset writeoff. 	

	<ul style="list-style-type: none"> Arthur Hunt suggested arranging bus tours for members and others, of sites and landmarks as a fund raising activity (e.g. visit local farms, forestry, Teatree farm at Byfield, a tour to Shoalwater Bay learning about the environmental work being done there.) Malcolm said due to an overwhelming amount on his and Sabrina's plates already, Arthur would have to organise these trips. Rebecca French (Fitzroy Basin Association) congratulated CCLG on the on-going and NEW work that they have been undertaking in recent years, and expressed interest in making a combined event for Volunteer Week in May 2021. 	
Notes	Management committee to decide on final meeting date before the office closes 10 th December.	
Close of meeting	6:52 pm	

Presidents Report

Thanks for taking the time to attend our AGM. I'd like to start by thanking our committee members for their input over the past year. Special thanks to our coordinator Sabrina who, as usual, has far exceeded her paid hours on Landcare projects during the year. I'd also like to thank all our Landcare volunteers who turn out whenever they can to help us at our regeneration and revegetation sites, and sometimes the clean-ups as well; and also commend the ongoing great work being done by Friends of Lammermoor and Emu Park Bushcare. It's been a particularly difficult year due to the restriction imposed on us all by the Covid pandemic, and without wishing to jinx us all, I hope we are putting that well and truly behind us as we approach 2021. Despite the setbacks, our sites are looking good at the moment. Alby Wooler Park is looking good and has received many favourable comments. The flowering and fruiting plants on the site attracting a huge number of birds this year, and some mornings the sound was deafening, and to date I have recorded 37 species on the site this year, up from 25 that I recorded in 2017.

We are maintaining the Envirotrail at Yeppoon State School, but the problem with Singapore Daisy on the trail site increases. Complete eradication of this weed is beyond our means; all we can do is regularly spray it to contain its spread until such times as LSC gets serious about eradicating it along the whole creek system.

Our new project on the Farnborough Dunes adjacent to the caravan park continues to be popular with residents and visitors alike. Both areas that we were funded to work on have regenerated well and the bird population has increased, including 6 pairs of nesting Rainbow Bee-eaters observed this year, and a pair of Kookaburras nesting in an old termite nest on a dead tree. Numbers of other bird species has also increased; a great indicator that we are doing things right. We were delighted to receive ongoing funding over the next 3 years to carry on this work begun on this prominent and important site, details of which will be released as we go along.

The project we began on Fig Tree Creek at Braithwaite St has been re-funded and extended to involve residents whose homes back onto the creek. We are having good student involvement in the junior Landcare sessions at Yeppoon State Schools, and we have been in discussion with St Benedict's at Pacific Heights about helping them start a group where we would play the role of advisors only; and we have hosted the girl guides on a couple of site visits where the girls weeded, planted, collected rubbish, and listened to talks about the local environment and its importance. We have also been involved in various beach and island and mangrove clean-up operations in co-ordination with other groups such as Cap Catchments, FBA, Tangaroa Blue and others. There are also projects such Drain Buddies and Cash for Containers that Sabrina can tell you more about.

Involvement with the Lendlease Springboard program, that brings employees of this global company to Yeppoon to work with local environment groups, has been put on hold this year because of Covid. We are hoping that this association will re-commence next year some time. Sabrina and I are also sitting on various committees and community voice groups with LSC and other groups and organizations in the area.

In conclusion, we are working in collaboration with several groups and organizations to make people more aware of the importance of looking after the environment. We have been pleased with the rise in volunteer numbers at our weekly working bees, and the increasingly social aspect of these events. As we say, we are all about working for the community as much as we are about working for the environment.

*Also two days weeding and planting at Nth Keppel Education Centre.

Signed as a true and correct Record: 

Date: 30/11/2020

Malcolm Wells, President. Mobile 0419 016 788